

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 9th January 2025 Chapel Schoolroom, North Duffield

Part 1

25001. In attendance and declarations of interest: Cllrs S Brown, S Donoghue, R Hemingway (Chair), M Patten, Cllr L Richardson, M Walton, Cllr B Wells, Cllr D Wint. S Look (Clerk). Divisional Cllr Arthur. Members of the public.

25002. Apologies: Cllr. R Arrand **Declarations of interest:** None.

25003. Minutes of the Parish Council monthly meeting held on Thursday 5th December 2024 were proposed by Cllr Wells, seconded by Cllr Walton and unanimously agreed as a true and accurate record.

25004. Receive Divisional Councillor and PCSO report:

- i. PCSO Hannah Gaskell introduced herself to councillors and members of the public and explained how she will be working in and around the parish. Anti-Social behaviour incidents in the parish including vandalism and illegal parking were raised with PCSO Gaskell which she will follow up on. North Yorkshire Police would like to encourage parishioners to register with the Community Messaging Board. PCSO Gaskell would like to attend events in the village if possible and introduce herself to other local groups and organisations. Clerk to send contact details.
- ii. Divisional Councillor Arthur informed councillors that there is to be an additional meeting of the Selby and Ainsty Area Committee to be held on 17th January 2025 to discuss the "Recommendation of the future of the Selby Local Plan". It is thought that they are going to cease work on the current Selby Local Plan.

The final decision on the NYC boundaries is likely to take place in the middle of 2025. A decision on who will be representing the new Cliffe and Escrick Division (incorporating the parishes of Cliffe, North Duffield, Escrick, Skipwith, Thorganby and Hemingbrough) will be determined at the May 2027 elections. The political party will not be choosing their candidates until the boundaries are finalised.

Cllr Arthur also confirmed that he would be able to represent the Parish at planning committee meetings and speak on behalf of the Parish Council if required, but it would mean he would not then be able to take part in the debate.

Ongoing planning issues raised with Cllr Arthur including the delays with the planning conditions being met by the developers of Springfield Close.

25005. Highways:

- i. Community Speedwatch; Cllr Wells explained that more volunteers are required to carry out further monitoring. Awaiting confirmation from the police regarding the new monitoring locations.
- ii. Cllr Hemingway gave a brief highways update to councillors. A meeting has been arranged with a Highways Officer for 14th January 2025. Cllrs Hemingway and Patten to attend. Full update to be given at the February Parish Council meeting.
- iii. Awaiting installation of the 'Please Drive Slowly' signage for the three entrances to the village.
- iv. Cllr Wint to update councillors on the VAS statistics at the next meeting.
- v. No further update from highways on the damaged verge outside Inglenook on Green Lane.
- vi. A new streetlight outside Plum Tree Cottage (LP18) has been ordered as part of an insurance claim. Cllr Arthur to follow up as this has been ongoing for some time.
- vii. Complaint received regarding parking problems on Green Lane/ Maple Drive junction. Parking issues raised with PCSO earlier in meeting.
- viii. NYC have confirmed that they will investigate reducing the speed limit to 30mph on part of the A163 through the village. As part of the investigation, they have arranged for a speed survey to be undertaken and more importantly, liaise with the police.

25006. Planning Applications:

- i. ZG2024/1198/HPA. 1 Woodlands Walk, North Duffield. Erection of orangery. No comments.

25007. Ongoing Planning Application:

- i. NYC Local Plan. No further update.
- ii. Selby Local Plan. See item 24187ii above.

- iii. 2024/0119/MWCU. Alleged: Unauthorised construction of large warehouse illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield. Enforcement investigation ongoing.
- iv. Enforcement reference; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road North Duffield. The application is to discharge conditions 03 (archaeology), 05 (highways), 08 (construction management plan), 09 (drainage), 10 (drainage), 14 (bin storage and collection) and condition 15 (landscape) of planning permission 2021/1353/FUL Erection of 5 dwellings and associated infrastructure. Planning enforcement have been notified that the public footpath is not still complete despite houses being occupied. Yorvik Homes and the NYC Highway Authority met this week to discuss the unfinished roadworks at the end of Green Lane. Agreement was reached. The footpath leading to the allotments is to be extended to meet the footpath on the A163 and the rest of the works completed as soon as the legal agreement has been signed.
- v. 2024/0195/LCOND. Loppington House, Main Street. Alleged: Unauthorised Breach of Condition 6 of CO/1987/0333 relating to an overgrown hedge. No update from NYC. Councillors agreed to remove item from agenda.
- vi. ZG2024/0508/HPA. Ivy Cottage, Market Weighton Road W, North Duffield. Erection of shed (retrospective). Still awaiting decision from planning. Highways have confirmed they approve this.
- vii. Springfield Close issues raised with Cllr Arthur at item 24187ii.

25008. Planning Decisions:

- i. 2024/1085/TPO. 2 Westfield Road, North Duffield. Crown lift tree to give 5.2 metre clearance over the highway, 2.5 metre clearance over the garden and footway and 1 metre clearance from the adjacent streetlamp to 1 No Oak tree protected by TPO 4/2001. APPROVED.

25009. Public time:

- i. Member of the public raised concerns about the recent power cuts in the village. Councillors discussed the development of a community emergency plan. Cllr Brown to raise the initiative with village hall committee. It was noted that vulnerable residents can register with Northern Powergrid and Yorkshire Water to ensure they are logged as a priority resident. Clerk to write to Northern PowerGrid about the ongoing power cuts and issues raised.
- ii. Member of the public confirmed that he has checked the grit bins on behalf of the parish.

25010. Financial matters:

- i. Resolved to continue to cut the urban grass cutting on behalf of NYC. Based on the rate of 8p per m², the available funding for grass cutting of urban highway visibility splays to the North Duffield parish will be £402.32.
- ii. Finance report noted and transactions approved for payment:

Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 2 December 2024	£3539.97	£24373.98
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; Clerks Nov expenses	-£60.20	
	R Hemingway; tables for events	-£84.50	
	R Arrand; Reindeer and Christmas lights	-£165.92	
	St Helens Skipwith Church; donation	-£550.00	
	ND School; Christingle transport donation	-£450.00	
c.	Payments made since the last meeting under clerks delegated powers:		
30/12	S Look; Clerks Dec salary	As agreed	
31/12	Unity; monthly service charge	-£6.00	
16/12	R Wells; Charitable donation for Santa services	-£50.00	
16/12	D Wint; floodlight for the island	-£43.47	
d.	Receipts since the last meeting:		
	R Hemingway; Christmas fair income	£192.00	
	Unity; interest		£170.89
e.	Internal transfer:	£3000.00	-£3000.00
f.	Account balances as at 4th January 2025	£4768.60	£21544.87
g.	To approve the following payments:		

	S Look; Clerks Dec expenses	-£67.92	
	Methodist Chapel; annual room rental	-£160.00	
	Village Hall; annual room rental	-£48.00	

It was resolved to approve the above payments.

25011. Village Green and Maintenance:

- i. Cllr Hemingway to update councillors on items on the village 'to do' list at the next meeting.
Dates for the diary:
Nativity scene and Christmas lights to be taken down on Saturday 18th January 2025.
Summer Fete to take place on Saturday 5th July 2025.
Christmas Fare and light switch on will be on Sunday 30th November 2025.
Councillors thanked Cllr Wells for his role as Father Christmas at the village light switch on. Parish Council donation of £50 made to the charity Candlelighters.
- ii. Work on the renovation of the circular bench on the village green ongoing.
- iii. Resolved to carry out a full tree survey on the village green this spring. Clerk to get quotes.

25012. Correspondence:

- i. YLCA White Rose update and training dates noted.
- ii. Correspondence about continuous power cuts in the village. Clerk to contact Northern Powergrid.
- iii. Correspondence received regarding the drainage issues on Back Lane. Cllr Arthur notified.

25013. Parish Online software and website:

- i. The GIS (Geographic Information System) is now up and running. Cllr Wells has updated the village maintenance map using the software.
- ii. Clerk has started the process to change the Parish Council domain and website to gov.uk.

25014. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 6th February 2025 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

25015. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

25016. Maintenance contract for 2025-26:

- i. Councillors considered and agreed the arrangements for Village Maintenance contract for 2025/26. Councillors resolved to continue to use York Landscapes for 2025-26. To request a monthly report of areas covered. To request that the contractors wear appropriate clothing at all times.

25017. Flagpole repairs:

- a. Clerk has contacted the person who damaged the flagpole as the remaining repair balance is still outstanding.

Meeting closed at 20.50.

Signed: _____ (Chairman)
Date: