



NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA.

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Dear Councillor

You are summoned to attend the monthly parish council meeting of North Duffield Parish Council to be held on **Thursday 3rd April 2025 at 7pm** in the **Methodist Chapel Schoolroom**. Meetings are open to the Press and Public except for when agenda items resolved as confidential under the Public Bodies (Admission to Meetings) Act 1960 (Part 2).

AGENDA

Part 1

- 24234. To receive apologies for absence and to consider the approval of reasons for absence given by councillors.**
- 24235. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.**
- 24236. Minutes:** To confirm the minutes of meeting held on Thursday 6th March 2025 as a true and correct record.
- 24237. Receive Divisional Councillor and PCSO report.**
- 24238. Matters arising:**
- i. Power cuts in the village.
 - ii. To discuss any plans for a 'Community Emergency Plan'.
 - iii. Reported issue; waste on the verges of the A163. Reported to NYC.
 - iv. Confirm the plans for the summer fete and volunteer availability.
 - v. To confirm agenda for the annual parish meeting and publicity.
- 24239. Highways update:**
- i. To receive any further update on the Community Speedwatch programme.
 - ii. To receive any update from the chairman on Highways concerns discussed at last meeting.
 - iii. To receive an update from Highways on the 'Please Drive Slowly' signage request.
 - iv. To receive an update on the statistics from the new VAS Sign on the A163.
 - v. To receive any update on damaged verge outside Inglenook on Green Lane.
 - vi. To consider further action regarding the streetlight (LP18) that that has been removed from outside of Plum Tree Cottage, York Road.
- 24240. To consider and decide upon the following planning applications:**
- i. ZG2024/1210/COU. Land Off A163 Opposite Oak Road, Market Weighton Road E, North Duffield. Change of use of land for siting of container. Comments by 16 April 2025.
- 24241. To consider any further action regarding the following ongoing planning and enforcement matters:**
- i. To receive any update on the NYC Local Plan.
 - ii. Enforcement reference; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Planning enforcement notified that path is not complete despite houses being occupied.
- 24242. To receive and note the following planning decisions/information:**
- i. ZG2024/1198/HPA. 1 Woodlands Walk, North Duffield. Erection of orangery. Permission granted.
- 24243. Public time:**
- i. Clerk to note any items sent prior to the meeting for discussion.
- 24244. Financial Matters:**

The Openness of Local Government Bodies Regulations: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - the recording being conducted with the full knowledge of the Chairman of the meeting. Anyone wishing to record must contact the Clerk using the details above prior to the start of the meeting. Any recording must be conducted openly and not in secret.

- i. To consider the request for financial assistance from North Duffield Methodist Church (three quotes received for internal fire door).
- ii. Confirmation of the year end accounts. As the gross annual income and expenditure is above £25,000 in the financial year 2024/25, North Duffield Parish Council will be external audited.
- iii. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 28th February 2025	£3222.82	£21,544.87
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; Clerks Feb expenses	-£56.20	
	R Hemingway	-£7.98	
c.	Payments made since the last meeting under clerks delegated powers:		
	Unity monthly service charge	-£6.00	
	HMRC Clerks payroll	-£88.67	
	Clerks overtime	As agreed	
28/03	S Look; Clerks March salary	As agreed	
d.	Receipts since the last meeting:		
	Nil		
e.	Internal transfer:	£2000.00	-£2000.00
f.	Account balances as at 26th March 2025	£4234.09	£19,544.87
g.	To approve the following payments:		
	S Look; Clerks March expenses	-£83.85	
	R Hemingway – plastic herons for the pond	-£22.95	

24245. Village Green and maintenance:

- i. To confirm items on the 'to do' list around and resolve any further action.
- ii. To agree a plan for the marquee clean and repairs.
- iii. To receive an update on the renovation of the circular bench on the village green.
- iv. To receive an update on the tree survey on the village green.
- v. To formalise maintenance dates for the year.

24246. Correspondence:

- i. To note YLCA White Rose Update and training dates.
- ii. Parish Liaison update received.

24247. Meeting close to the public:

- i. To confirm the date for the next Annual Parish Council meeting is to be held at 7pm on **Thursday 1st May 2025** in the Schoolroom of North Duffield Methodist Chapel. The Annual Parish meeting will take place at 7pm on **15th May 2025** in North Duffield Village Hall.

Part 2

24248. Confidential business: Resolve to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

24249. Flag repayments:

- i. To receive an update on the reimbursement for the damage to the village flag and resolve any further action.