

NORTH DUFFIELD PARISH COUNCIL
Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
clerk@northduffieldparishcouncil.gov.uk www.northduffieldparishcouncil.gov.uk
MINUTES of the Parish Council meeting held on 3rd April 2025
Chapel Schoolroom, North Duffield

Part 1

25052. In attendance and declarations of interest: Cllrs R Arrand, S Brown, R Hemingway (Chair), L Richardson, M Walton, B Wells, D Wint. S Look (Clerk). Members of the public. **Apologies:** Cllrs. S Donoghue and M Patten. Divisional Councillor K Arthur.

25053. Declarations of interest: None.

25054. Minutes of the Parish Council monthly meeting held on Thursday 6th March 2025 were proposed by Cllr Walton, seconded by Cllr Wint and unanimously agreed as a true and accurate record.

25055. Receive Divisional Councillor and PCSO report:

- a. No report received from Cllr Arthur.
- b. PCSO Gaskell sent a monthly report. Theft of red diesel from Agricultural Tractor in North Duffield.

25056. Matters arising:

- a. Power cuts in the village. No further updates. To carry forward to the Annual meeting.
- b. Community emergency plan to be carried over to the Annual meeting.
- c. Report of litter build up on A163. NYC have requested further details of the skip company identified as not using nets when carrying rubbish to the skip/recycling centre to the east of the village.
- d. Councillors agreed the agenda for the Annual Parish meeting. Cllr Wint to produce a poster / leaflet to advertise the event. Refreshments to be served. Clerk to invite Keir Mather MP. Marquee to be cleaned. Clerk to confirm with DIY marquees how long it will take to repair the marquee roof.

25057. Highways update:

- a. Community Speedwatch programme. Clerk to contact new lead of the team for an update.
- b. Highways update. No update. Works expected from April onwards.
- c. No further progress on the 'Please drive slowly' signs at the entrances to the village.
- d. No update on the VAS sign statistics this month.
- e. No further update on the damaged verge outside Inglenook. Cllr Hemingway to follow up with Highways legal team as further complaints have been received regarding the state of the footpath.
- f. No update on the replacement streetlight (LP18) outside Plum Tree Cottage on York Road.

25058. Planning Applications:

- a. ZG2024/1210/COU. Land Off A163 Opposite Oak Road, Market Weighton Road E, North Duffield. Change of use of land for siting of container. Councillors support the application providing the proposed container remains obstructed by the hedge. Councillors would also like the applicant to consider turning the container 90degrees so that it is parallel to the hedge.

25059. Ongoing planning matters:

- a. North Yorkshire Council Local Plan update. In May NYC publishes what is called the 'Issues and Options' document. This will be the first conversation with the community and other interested parties about the new local plan for North Yorkshire and the priorities and issues it can help to address. The Council will be seeking views from our communities about what their priorities are, the places and spaces that are important to them and how the plan can influence the future of North Yorkshire. The Call for Sites is still open which asks for site promoters, landowners and developers to submit sites for consideration for housing, employment and other uses within the local plan. The Council has recently made all of these sites publicly viewable on the NYC website. A draft boundary review has now been published for North Yorkshire and available to view at www.lgbce.org.uk
- b. Enforcement ref; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Planning enforcement notified that the path is not complete despite houses being occupied. Progressing.

25060. Planning Decisions:

- a. ZG2024/1198/HPA. 1 Woodlands Walk, North Duffield. Erection of orangery. Permission granted.

25061. Public time:

- a. Two residents confirmed they are moving forward with the Nature Recovery project. Local resident is making some bird boxes.

- b. It was noted that North Duffield Parish Council have not been consulted on planning application ZG2024/0320/FULM Plantation House Farm, Skipwith Common Lane, North Duffield. Skipwith Parish Council were consulted on it in error. Clerk to contact NYC planning department.
- c. It was noted that a temporary TPO has been put on some trees on Back Lane, North Duffield.
- d. A resident highlighted the potential for bid writing resources available for funding applications. To discuss further at the annual meeting to ascertain what project funding would be needed for within the parish.
- e. It was reported that there is a van frequently parked on Back Lane in a dangerous and illegal position. Clerk to report to the PCSO.

25062. Financial matters:

- a. Councillors considered the request for financial assistance from North Duffield Methodist Church (three quotes received for internal fire door). It was resolved to contribute £300 towards the door.
- b. Confirmation of the year end accounts. As the gross annual income and expenditure is above £25,000 in the financial year 2024/25, North Duffield Parish Council will be external audited. Accounts to be sent to the internal auditor.
- c. Finance report noted and transactions approved for payment as follows:
- d. Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 28th February 2025	£3222.82	£21,544.87
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; Clerks Feb expenses	-£56.20	
	R Hemingway	-£7.98	
c.	Payments made since the last meeting under clerks delegated powers:		
	Unity monthly service charge	-£6.00	
	HMRC Clerks payroll	-£88.67	
	Clerks overtime	As agreed	
28/03	S Look; Clerks March salary	As agreed	
d.	Receipts since the last meeting:		
	Nil		
e.	Internal transfer:	£2000.00	-£2000.00
f.	Account balances as at 26th March 2025	£4234.09	£19,544.87
g.	To approve the following payments:		
	S Look; Clerks March expenses	-£83.85	
	R Hemingway; herons for the pond	-£22.95	
	YLCA; Annual membership	-£485.00	
	Autela; payroll 01/12/24 – 31/03/25	-£94.56	

It was resolved to approve the above payments.

25063. Village Green and Maintenance:

- a. Cllr Hemingway to give an update on the village 'to do' list at the annual meeting.
- b. Marquee to be cleaned this month to send back to the supplier for repairs. Clerk to ascertain when the warranty expires.
- c. The renovation of the circular bench on the village green is progressing.
- d. Awaiting tree survey to be carried out on the village green.
- e. Maintenance dates to be confirmed at the annual meeting. Cllr Richardson has spoken to a local stonemason to seek advice on maintenance of the pinfold.
- f. Councillors to attend the allotments working party at the end of April to see progress made on the site.

25064. Correspondence:

- a. YLCA White Rose updates and training dates noted.
- b. NYC Parish Liaison update noted.

25065. Meeting close:

- a. Councillors confirmed the date for the **Annual Parish Council** meeting to be held at 7pm on **Thursday 1st May 2025** in the Schoolroom of North Duffield Methodist Chapel. The **Annual Parish** meeting will be held on **Thursday 15th May 2025** in the village hall.

Part 2

25066. Confidential business: Resolved to exclude the public and press on grounds that matters for discussion affect individual staff matters/ procedures / legal / financial issues.

25067. Flagpole repairs:

- a. No further payment received in March for the replacement flagpole. £79.94 outstanding to pay. Resolved to report to local PCSO at the annual meeting.

Meeting closed at 20.05hrs.

Signed:

(Chairman)

Date: