



**Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA.**  
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**[www.northduffieldparishcouncil.gov.uk](http://www.northduffieldparishcouncil.gov.uk)**

Dear Councillor

You are summoned to attend the **MONTHLY PARISH COUNCIL MEETING** of North Duffield Parish Council to be held on **Thursday 5<sup>th</sup> March 2026 at 7pm** in the **Methodist Chapel Schoolroom**. Meetings are open to the Press and Public except for when agenda items resolved as confidential under the Public Bodies (Admission to Meetings) Act 1960 (Part 2).

# **NORTH DUFFIELD PARISH COUNCIL AGENDA**

## **Part 1**

**26037. Apologies and declarations of interest:**

- a. To receive apologies for absence and to consider the approval of reasons for absence given by councillors.
- b. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- c. Co-option of new councillor: To confirm any new applicants to fill the casual vacancy.

**26038. Minutes:**

- a. To confirm the minutes of Parish Council meeting held on Thursday 5th February 2026 as a true and correct record.

**26039. Receive Divisional Councillor and PCSO report.**

**26040. To receive information on the following ongoing issues and decide further action where necessary:**

- a. To confirm if the Christmas lights have been tested and a log has been made of all the items that need replacing / upgrading.
- b. To consider price options for purchasing a new smaller boat for the village green pond.
- c. Update on the mobile library.
- d. Update on the summer fete arrangements.
- e. To receive an update on the village mapping facility.
- f. To receive an update on the legacy bench to be installed on the village green.
- g. Update on Annual meeting attendees and consider options for a projector.

## **Public time:**

**26041. Public session:** (Members of the public will adhere to the rules set by the council for this session).

- a. Clerk to note any items sent prior to the meeting for discussion.
- b. Members of public in attendance

## Highways and planning matters

### 26042. **Highways update:**

- a. To receive any further update on the Community Speedwatch programme.
- b. To receive any update from the chairman on Highways concerns discussed at last meeting.
- c. To receive an update from Highways on the 'Please Drive Slowly' signage request.
- d. To receive an update on the statistics from the new VAS Sign on the A163.
- e. To receive any update on damaged verge outside Inglenook on Green Lane.  
Ref:025/0227/LCOND. Non-completion of dropped kerb at Dalkeith, The Green.
- f. To receive any update on the request to Highways for measures to reduce speeding on Green Lane (signage and paint on road when resurfaced).
- g. To receive any update from highways regarding the request for yellow lines on Green Lane and Back Lane (near Gothic Farm).
- h. To receive any update on the request by a parishioner to make 'The Green' one way.

### 26043. **To consider and decide upon the following planning applications:**

- a. ZG2026/0113/HPA. Plantation House Farm, Skipwith Common Lane, North Duffield. Single-storey front and rear extensions and two-storey side extension following demolition of existing part two-storey part single-storey extensions. Re-roof and replacement windows. Comments by 4<sup>th</sup> March (extension requested).
- b. ZG2025/1264/HPA. Ivydene, Main Street, North Duffield. Erection of single storey oak framed single garage. Comments by 17 March 2026.

### 26044. **To consider any further action regarding the following ongoing planning and enforcement matters:**

- a. To receive any update on the NYC Local Plan.
- b. Enforcement reference; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Planning enforcement notified that path is not complete despite houses being occupied.
- c. ZG2023/0719/FUL. Land Off Selby Road North Duffield. Construction of a field access and gate. Planning query regarding dropped kerb requirements at the pavement.
- d. Springfield House Farm development planning breach. Enforcement notice served to the developer on 16<sup>th</sup> April taking effect 23<sup>rd</sup> May 2025. The notice requires them to implement the approved scheme in relation to the footpath and bin store within 6 months from the date the notice takes effect.

### 26045. **To receive and note the following planning decisions/information:**

- a. ZG2026/0005/TPO. Chapel View Market Weighton Road W North Duffield. Application for consent to fell 1 No Mature Tilia Cordata (T1) covered by TPO 6/1999. REFUSED.

### 26046. **Village Green and maintenance:**

- a. To receive an update on the wildflower turf for the village green.
- b. To confirm dates for the Spring village jobs / electrical work on the village green.
- c. To consider any update on the purchase of Lucy's pond and the potential to gift it to Natural England or the Parish in order to preserve it.
- d. To receive an update on the new gazebo to be purchased for events (funded from the Locality Budget).

### 26047. **Village Representatives update:**

- a. To receive any update from the Village Hall reps.
- b. To receive any update from the Playing Field Association reps.

## Finance and Governance

### 26048. **Financial matters:**

- a. To confirm new bank signatories.
- b. To consider request for funding from the Over 60's club.
- c. To receive any update on CIL expenditure.
- d. To consider making a contribution to the annual PFA insurance.
- e. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current Account	Savings Account
i.	<b>Account balances 27<sup>th</sup> January 2026</b>	<b>£4652.97</b>	<b>£33,151.97</b>
ii.	<b>Transactions made since last meeting (approved at the last meeting):</b>		
	S Look; January expenses	-£52.52	
	Unity January monthly service charge	-£6.00	
iii.	<b>Payments made since the last meeting under clerks delegated powers:</b>		
	Unity February monthly service charge	-£6.00	
iv.	<b>Receipts since the last meeting:</b>		
	HMRC; VAT refund		£1614.55
v.	<b>Internal transfer:</b>		
		Nil	
vi.	<b>Account balances 27<sup>th</sup> February 2026</b>	<b>£4618.15</b>	<b>£34,766.52</b>
vii.	<b>To approve the following payments:</b>		
	HMRC February payment	-£25.16	
	S Look; February salary	As agreed	
	S Look; February expenses	-£52.52	

### 26049. **Correspondence:**

- a. YLCA update and training dates.
- b. Parish Liaison February update.

### 26050. **Meeting close to the public:**

- a. To confirm the date for the next monthly meeting to be held at 7pm on **Thursday 2<sup>nd</sup> April 2026** in the Schoolroom of North Duffield Methodist Chapel.

## Part 2

26051. **Confidential business:** To consider and resolve whether to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

26052. To discuss any confidential matters and resolve further action.