

MINUTES of the Parish Council meeting held on 5th March 2026
Chapel Schoolroom, North Duffield

Part 1

26036. Meeting formalities:

- a. Attendance: Cllrs R Arrand, S Brown, S Donoghue, R Hemingway (Chair), L Richardson, J Taunton, M Walton, D Wint. S Look (Clerk). Member of the public. Divisional Cllr Arthur.
Apologies: No apologies received.
- b. Declarations of interest: Cllr Brown declared an interest in the PFA items on the agenda.
- c. Co-option of new councillor: Position to be advertised when Notice of Vacancy expires on 20 March 2026.

26037. Minutes of the Parish Council meeting held on Thursday 5th February 2026 were proposed by Cllr Walton seconded by Cllr Donoghue and unanimously agreed as a true and accurate record.

26038. Receive Divisional Councillor and PCSO report:

- a. Cllr Arthur confirmed that NYC have approved the 4.99% council tax increase.
- b. No update from PCSO Gaskell.

26039. Matters arising:

- a. Cllr Arrand confirmed that the Christmas lights testing is going to be done in March.
- b. Cllr Wint is investigating options for the purchase of a (smaller) inflatable boat for the village pond.
- c. Mobile library update. There were nine visitors to the mobile library in February, six of them new joiners to the service. The library team thanked the Parish Council for promoting the service. Next visit scheduled for Monday 16th March 2026, 10am until 11am, Kings Arms carpark. Dates to be published on the Annual Parish meeting leaflet.
- d. Events committee to organise a meeting to organise the Summer Fete. It was noted that the football club are going to participate in the day. Details to follow.
- e. Cllr Hemingway to contact Mr Wells regarding the village mapping facility.
- f. Cllr Hemingway confirmed that he has spoken to the executors of Mr Burgess' estate and funds will be transferred shortly for the purchase of a legacy bench on the village green. It was agreed that Mr Burgess' ashes will be scattered on the Island due to concerns raised about decomposition issues if scattered on the village green. Councillors resolved to purchase two recycled plastic benches to match the other ones on the green from Glasdon UK. The order will be placed when the funds are processed. Cllr Brown to organise a suitable plaque when the bench has been ordered.
- g. Annual meeting of the Parish attendees confirmed; North Yorkshire Police Cyber Crime unit will be doing a presentation again. Cllr Arthur will be giving an update on North Yorkshire Council. Mobile library staff yet to confirm. The Nature Recovery Group, the headteacher from North Duffield Primary School and the Chairman of the PFA will also be attending to give updates.

26040. Public time:

- a. Nothing to report.

26041. Highways update:

- a. Community Speed Watch. No further update. To be done when weather improves.
- b. Highways have done some remedial repairs to potholes in the village and marked out other areas that require work.
- c. No further progress on the 'Please drive slowly' signs at the entrances to the village.
- d. No update on the VAS sign statistics this month.
- e. Update given from NYC on the damage to the verge outside Inglenook; Planning Enforcement ref 025/0227/LCOND non-completion of dropped kerb at Dalkeith, The Green. The dropped kerb is now complete.
- f. No update on the request made to NYC for speed reduction measures on Green Lane.
- g. No further update on the request for yellow lines on Green Lane near the A163 junction and new houses and on Main Street/Back Lane junction near Gothic Farm to alleviate dangerous parking in that area.
- h. Request to make Green Lane a 'one way' system. NYC Highways are looking at options and are putting together a scheme with a quotation. No update. Resolved to take it off the agenda until further notice.

26042. Planning Applications:

- a. ZG2026/0113/HPA. Plantation House Farm, Skipwith Common Lane, North Duffield. Single-storey front and rear extensions and two-storey side extension following demolition of existing part two-storey part single-storey extensions. Re-roof and replacement windows. Councillors raised no objections.
- b. ZG2025/1264/HPA. Ivydene, Main Street, North Duffield. Erection of single storey oak framed single garage. Councillors raise no objections to the plans.

26043. Ongoing planning matters:

- a. North Yorkshire Council Local Plan. The third release of the 'call for sites' submissions have been received and published on the North Yorkshire Local Plan. Further consultation will come out soon.
- b. Enforcement ref; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Footway not yet complete despite houses now being occupied. The planning enforcement officer has been liaising with the highways section and the developer to ensure that the outstanding works are completed. The highways officer has advised that they are in discussions with the developer in relation to getting the Section 278 agreement signed. Once this is agreed then the street works licence can be submitted and a date will be provided for the works to take place. The outstanding works as per the planning permission cannot be completed without this agreement / licence being in place from Highways. Once a date has been agreed the Planning Enforcement Case Officer the Parish Council will be updated.
- c. ZG2023/0719/FUL. Land Off Selby Road North Duffield. Construction of a field access and gate. The developer has now completed the dropped kerbs as requested.
- d. Springfield House Farm development planning breach. The developer has been in discussions with the highways department to agree the works required under the Breach of Condition Notice and the planning permission. An agreement was reached between the highways section and the developer in relation to the location and extent of the footpath and location of the bin store to be provide. NYC are now waiting on the submission of the proposed scheme from the developer. This will be looked at informally by highways to ensure that the footpath and bin store are proposed as agreed. Subject to this being in line with their discussions the developer will then submit a section 73 application to vary the agreed footpath and bin store. If an application is not forthcoming, then the Council will take action in relation to the breach of the notice.

26044. Planning Decisions:

- a. ZG2026/0005/TPO. Chapel View Market Weighton Road W North Duffield. Application for consent to fell 1 No Mature Tilia Cordata (T1) covered by TPO 6/1999. REFUSED.

26045. Village Green and Maintenance:

- a. Cllr Richardson gave an update on the wildflower turf for the village green. In progress.
- b. Electrical work on the village green to be done late spring. Other jobs on the 'to do' list' to be started in Spring. Dates to be agreed at the April Parish Council meeting.
- c. Cllr Hemingway contacted the agent dealing with the estate concerning 'Lucy's pond' who have confirmed that it will not be sold separately and any proposals the Parish Council has got can to be put forward to the new owners when it is sold.
- d. It was resolved to request that the village maintenance contractors cut back the allotment hedge from the vehicular access gate to moses dyke.
- e. Priest Lane hedge to be cut back in Autumm.

26046. Village representative update:

- a. Nothing to report regarding the Village Hall.
- b. The Playing Field Association are progressing with plans to install a walking / running track around the perimeter of the playing field. They are also looking into the installation of further drainage measures that is needed on an area of the field. The PFA committee have thanked the parish council for pledging to commit £3000 of the CIL funding to their future projects.
- c. Plans are being made to potentially hold a village show late summer in collaboration with the PFA/ Parish Council.

Finance and Governance:

26047. Financial matters:

- a. Cllr Taunton and Cllr Donoghue have been added as new signatories on the parish council bank account, and Cllr Patten has been removed.
- b. Councillors resolved to donate £300 funding to the Over 60's club.
- c. CIL expenditure. £8488.53 CIL received to date in 2025.

- d. Councillors resolved to contribute £623.50 towards the PFA annual insurance.
- e. Finance report noted and transactions approved for payment as follows:

Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances 27th January 2026	£4652.97	£33,151.97
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; December expenses	-£52.52	
	Unity; Service charge d/d January	-£6.00	
c.	Payments made since the last meeting under clerks delegated powers:		
	Unity; Service charge d/d February	-£6.00	
d.	Receipts since the last meeting:		
	HMRC; VAT refund		£1614.55
e.	Internal transfer:		
f.	Account balances 27th February 2026	£4618.15	£34,766.52
g.	To approve the following payments:		
	S Look; February salary	As agreed	
	S Look; February expenses	-£52.52	
	HMRC; February payment	-£25.26	

It was resolved to approve the above payments.

26048. Correspondence:

- a. YLCA White Rose updates and training dates noted.
- b. Parish Liaison January update noted.
- c. Report of anti-social behaviour on the village green.

26049. Items for the next meeting and meeting close:

- a. Councillors confirmed the date for the next Parish Council meeting to be held at 7pm on Thursday 2nd April 2026 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

26050. Confidential business:

- a. To consider and resolve whether to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.
- b. No confidential matters raised.

Meeting closed at 20.30hrs

Signed:

(Chairman)

Date: