

NORTH DUFFIELD PARISH COUNCIL
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MINUTES of the Parish Council meeting held on 2nd April 2026
Chapel Schoolroom, North Duffield

Part 1

26051. Meeting formalities:

- a. Attendance: Cllrs S Brown, S Donoghue, R Hemingway (Chair), J Taunton, M Walton, D Wint. S Look (Clerk). Member of the public. Divisional Cllr Arthur.
Apologies: Cllr R Arrand and L Richardson.
- b. Declarations of interest: No declarations of interest.
- c. Co-option of new councillor: Position has been advertised.

26052. Minutes of the Parish Council meeting held on Thursday 5th March 2026 were proposed by Cllr Donoghue seconded by Cllr Brown and unanimously agreed as a true and accurate record.

26053. Receive Divisional Councillor and PCSO report:

- a. Cllr Arthur gave an update on the local plan. The government has introduced a new system for local plans and therefore the new initial stages will now happen in September this year. 'Scoping' will take place in Nov 2026 (this replaces the former 'Issues & Options' stage), the 'consultation' will take place 30th April 2027 for one-month, 'preferred options' has been replaced by 'content and evidence' which will be Sept to Oct 2027. In Oct-Nov 2028 'pre-submission' has been replaced with the 'proposal'. The 'submission' will be March 2029, and the Secretary of State will examine it between April and Sept 2029. The 'Adoption' is targeted to be late 2029.
Cllr Arthur confirmed that he is still looking into the possibility of introducing a regular minibus service to Selby for residents. Cllr Taunton agreed to represent the PC on this to work alongside the other parish councils.
- b. PCSO Gaskell held a drop in event at the Kings Arms in March for residents to raise any concerns. Unfortunately, despite complaints from residents about anti-social behaviour, the meeting was not well attended. The PCSO stressed that all incidents regardless of their severity should be reported direct to the police either online [Report | North Yorkshire Police](#) or by calling 101 (non-emergency). Residents can also sign up for the North Yorkshire online community messaging service by visiting [Home Page - North Yorkshire Community Messaging](#).

26054. Matters arising:

- a. No more incidents of anti-social behaviour reported to the Parish Council since the last meeting.
- b. Cllr Donoghue agreed to look at the village mapping facility but would like a deputy to also be trained how to use it. Cllr Hemingway to speak to Mr Wells to get the details.
- c. Annual meeting to be held on Thursday 14th May 2026 at 7pm in the Village Hall. Attendees confirmed to date; North Yorkshire Police Cyber Crime unit, Cllr Arthur, the Mobile library staff, the Nature Recovery Group, the headteacher from North Duffield Primary School and the Chairman of the PFA.

26055. Public time:

- a. Member of the public informed councillors that the Methodist Chapel Schoolroom will not be available for the scheduled June PC meeting due to an event. Councillors resolved to rearrange the meeting to Thursday 11th June 2026 subject to room availability.
- b. A member of the public has requested a legacy bench to be installed on the village green in memory of her parents. Councillors agreed to dedicate one of the replacement benches for the resident.
- c. Request for low level lighting on Priest Lane. Clerk to contact streetlighting to look at cost.

26056. Highways update:

- a. Community Speed Watch. No further update.
- b. No further updates from highways. Menthorpe Lane has been resurfaced by Highways, but concerns raised that there is now a large drop at the edge. Cllr Hemingway to have a look and report back.
- c. No further progress on the 'Please drive slowly' signs at the entrances to the village.
- d. No update on the VAS sign statistics this month.
- e. Update given from NYC on the damage to the verge outside Inglenook; Planning Enforcement ref 025/0227/LCOND non-completion of dropped kerb at Dalkeith, The Green. The dropped kerb installation, along with the tarmac repairs to the road and pavement, have now been completed. The enforcement officer is satisfied that the matters have been resolved. The owner is aware of the planning condition which stipulates that the extension will be rendered in materials matching the main dwelling.

The enforcement officer reported that from the last visit the extension had not progressed this far and only the construction of breezeblock had been completed. As the original breach regarding the dropped kerb has been resolved, enforcement have now closed this case.

- f. No update on the request made to NYC for speed reduction measures on Green Lane.
- g. No further update on the request for yellow lines on Green Lane near the A163 junction and new houses and on Main Street/Back Lane junction near Gothic Farm to alleviate dangerous parking in that area.

26057. Planning Applications:

- a. ZG2026/0155/FULM. Blackwood Hall, Cornelius Causeway, North Duffield. Change of use of land from the siting of tourers to the siting of lodge style static caravans, wardens lodge, pub/restaurant and spa facilities at Blackwood Hall Caravan Park, North Duffield. Councillors raised no comments.

26058. Ongoing planning matters:

- a. North Yorkshire Council Local Plan. See 26053a.
- b. Enforcement ref; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Footway not yet complete despite houses now being occupied. The planning enforcement officer has been liaising with Highways and the developer to ensure that the outstanding works are completed. The highways officer has advised that they are in discussions with the developer in relation to getting the Section 278 agreement signed. Once this is agreed then the street works licence can be submitted and a date will be provided for the works to take place. The outstanding works as per the planning permission cannot be completed without this agreement/licence being in place from Highways. Once a date has been agreed the Planning Enforcement Case Officer will update the Parish Council.
- c. ZG2023/0719/FUL. Land Off Selby Road North Duffield. Construction of a field access and gate. Planning query regarding dropped kerb requirements at the pavement. These have now been done.
- d. Springfield House Farm development planning breach. The developer has been in discussions with the Highways to agree the works required under the 'Breach of Condition Notice' and the planning permission. Agreement was reached between Highways and the developer in relation to the location and extent of the footpath and location of the bin store to be provided. NYC are now waiting on the submission of the proposed scheme from the developer. This will be looked at by Highways to ensure that the footpath and bin store are proposed as agreed. Subject to this being in line with their discussions the developer will then submit a section 73 application to vary the agreed footpath and bin store. If an application is not forthcoming, then NYC will take action in relation to the breach of the notice.
- e. ZG2024/1326/OUTM. Outline application for 67 dwellings with consideration of layout, landscaping and partial demolition of existing barn to accommodate access at Gothic Farm Main Street North Duffield. Amended Description, Amended Plans, Additional Plans, Amended Information & Additional Information. Councillors again resolved to object to this planning application for the following reasons: Drainage/sewerage issues; one of the concerns raised by residents has been in relation to the already stretched infrastructure in that particular area. There are sewerage and drainage issues on Back Lane that have been ongoing for several years now which North Yorkshire Council and Yorkshire Water are fully aware of. Traffic concerns; at certain times of the day Main Street is extremely busy due to parked cars near the shop and bus stops and it often gets blocked causing quite a lot of disruption. This means Back Lane is used more often than not as a cut through for vehicles. Back Lane is very narrow in parts, particularly where the development is proposed, and also has parked cars along it due to the current houses not having driveways / space. Concerns were raised about the minimal car parking spaces proposed on this development when the majority of households will have at least two cars given the poor public transport links to/from North Duffield. Despite these concerns, the Parish Council have also received comments from residents who support development within the village in order to help enhance the growth of its amenities and economy. The primary school is undersubscribed and would welcome more young families moving into the area and it is felt that there is a need for more starter homes. The Parish Council also recognise that it is better to build self-contained developments with its own infrastructure rather than infill that puts a strain on existing supplies. Councillors would like to encourage development with plenty of open space and recreational facilities for young people. The current facilities within the village such as the playing field are often at capacity for the number of existing users. Councillors noted in the amended plans the contributions proposed towards public transport and education. These would be very much welcomed within the parish. It has also been noted that restricted covenants can be placed on developments to allow local people to be given priority to rent/buy in order to stay in their local area. Should this development go ahead, councillors would like

North Yorkshire Council to request the developer to adopt the ‘local connection test’ method in terms of low-cost homeownership and affordable rented new homes. Councillors want to know if a process be put in place to ensure that local residents get the initial preference for any new affordable home being developed and include this within the relevant S106 agreement and if this could be applied to Shared Ownership, Right to Buy and First Homes schemes.

26059. Planning Decisions:

- a. No planning decisions received.

26060. Village Green and Maintenance:

- a. Update on the wildflower turf for the village green at the next meeting as Cllr Richardson not present.
- b. Electrical work on the village green to be done late spring. Other jobs on the ‘to do’ list’ to be started in Spring. Dates to be agreed at the next Parish Council meeting. Pond pipe has been cleared by Cllrs Hemingway and Wint.
- c. To confirm if the Christmas lights have been tested at the next meeting as Cllr Arrand not present.
- d. Cllr Hemingway to order a dinghy for the pond.
- e. It was resolved to request that the village maintenance contractors cut back the allotment hedge from the vehicular access gate to Moses dyke down to 6ft. They have also been asked to reduce the hedge from the allotment gate to Green Lane.
- f. It was confirmed that the Summer Fete arrangements will be the same as 2025. Clerk to contact the traders.

26061. Village representative update:

- a. Village Hall committee update; safety handrails have been installed outside of the village hall.
- b. Nothing to report from the Playing Field Association.

Finance and Governance:

26062. Financial matters:

- a. Councillors considered request for funding from Bubwith Youth Club of £447.40. It was resolved not contribute due to the low numbers of residents from North Duffield using the facility.
- b. CIL expenditure. £8488.53 CIL received to date. Awaiting installation date from Highways for the defibrillator post on Green Lane before ordering the device to maximise its warranty. To order the replacement defibrillator for the telephone box simultaneously. Two defibrillators and one defibrillator post (£3100), Village Green electrical work (approx. £1000). Village Green Pond clearance / pump (cost TBC). Committed £3000 to the PFA for improvements - i.e table tennis table and / or running track.
- c. Councillors resolved to approve the end of year accounts for submission to the internal auditor.
- d. Finance report noted and transactions approved for payment as follows:

Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances 28th February 2026	£4618.45	£34,766.52
b.	Transactions made since last meeting (approved at the last meeting):		
	Clerk; February expenses	-£52.52	
	HMRC; February payment	-£25.16	
	Clerk; Clerks February salary	As agreed	
	PFA annual insurance contribution	-£623.50	
	Over 60’s; annual donation	-£300.00	
	S Look; Gazebo	-£1197.87	
c.	Payments made since the last meeting under clerks delegated powers:		
	Autela; Payroll Dec 2025 to March 2026	-£102.00	
	HMRC; March payment	-£118.73	

	Clerk; March salary and February O/T	As agreed	
	Clerk; March expenses	-£105.27	
d.	Receipts since the last meeting:	Nil	
e.	Internal transfer:	£3000.00	-£3000.00
f.	Account balances 25 th March 2026	£3737.11	£31,766.52
g.	To approve the following payments:		
	Unity; March monthly service charge	-£7.00	
	YLCA; Annual membership	-£512.00	

It was resolved to approve the above payments.

26063. Correspondence:

- a. YLCA White Rose updates and training dates noted.
- b. Parish Liaison March update noted.
- c. Concerns raised about the proposed planning developments proposed near Back Lane from resident trying to sell a property. Noted.
- d. Light Valley Solar consultation noted.

26064. Items for the next meeting and meeting close:

- a. Councillors confirmed the date for the Annual Parish Council meeting to be held at 7pm on Thursday 7th May 2026 in the North Duffield Methodist Chapel Schoolroom. The Annual meeting of the Parish to be held on Thursday 14th May 2026 at 7pm in North Duffield Village Hall.

Part 2

26065. Confidential business:

- a. To consider and resolve whether to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.
- b. No confidential matters raised.

Meeting closed at 20.15hrs

Signed:

(Chairman)

Date: