

NORTH DUFFIELD PARISH COUNCIL
Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the ANNUAL Parish Council meeting held on 11th June 2026
Chapel Schoolroom, North Duffield

Part 1

26084. Meeting formalities:

- a. Attendance: Cllrs R Arrand, S Brown, S Donoghue, R Hemingway (Chair), L Richardson, M Walton, D Wint. S Look (Clerk). Members of the public.
Apologies: Cllr J Taunton. Divisional Cllr Arthur.
- b. Declarations of interest: No declarations of interest.
- c. Co-option of new councillor. No new applicants.

26085. Minutes of the Annual Parish Council meeting held on Thursday 7th May 2026 were proposed by Cllr Walton and seconded by Cllr Arrand and unanimously agreed as a true and accurate record.

26086. Receive Divisional Councillor and PCSO report:

- a. Cllr Arthur is following up on the Springfield House Farm development enforcement case on behalf of the Parish Council.
- b. No update from PCSO Gaskell. Complaints received from members of the public regarding the white van that is regularly dangerously and illegally parked on Main Street opposite the junction of Manor Drive. Reports that there have been several near accidents. This has been reported several times before and the PCSO has been informed previously. The van has now been moved.

26087. Matters arising:

- a. No update on the village mapping facility. Cllr Hemingway to follow up.
- b. Summer fete arrangements confirmed. The marquee will be erected on Sunday 28th June from 10am. Volunteers required to help with the set up and take down after the event. 13 stall holders booked in the date, as well as a dog show planned, vintage cars, and dance show performances by Derwent Danceworks. The Kings Arms have confirmed that they will be doing pizzas and a BBQ. Cllr Hemingway to do the risk assessment. Teas/coffees to be organised by the Parish Council. David Simpson to supply the straw bales. The fete starts at 11am until 5pm and set-up from 9am.
- c. Nature Recovery Seminar held on 30th May 2026. This was attended by Cllr Richardson and Cllr Arrand. It was noted that North Duffield are already doing a lot to support nature recovery in comparison to other local areas.

26088. Public time:

- a. A resident spoke regarding potential plans to build a housing development on the land south of the A163 next to Meadowgate. The resident explained that this plot would be a more appropriate location than the current Gothic Farm development plot proposed as it would ease congestion on Main Street and Back Lane. It was noted that an application on this site was previously rejected by Selby Council (ref 2015/1071/OUT). Councillors confirmed that they cannot comment or form an opinion on a proposal without seeing the full details/plans. Chair advised the resident to consider putting forward the site on the North Yorkshire Local Plan 'Call for Sites' prior to the deadline of 22nd June 2026.
- b. A resident asked if the Parish Council could contact Escrick Surgery to request that they cut their hedge back. Clerk to action.
- c. A resident confirmed outline details for the PFA/PC produce show to be held on 29th August 2026.

26089. Highways update:

- a. Community Speed Watch. Monitoring took place on 30th May 2026 with a new volunteer group member. The group recorded 4 vehicles over the permitted speed limit as they entered the village from Barlby side on Selby Road. These details have been sent to the North Yorkshire Police Speedwatch team, and receipt confirmed.
- b. No further updates/ response from highways on issues previously reported to NYC. Report from a resident regarding faded white lines both in the centre of the road and the 'slow' road markings. Need exact locations to report to highways.
- c. No further progress on the 'Please drive slowly' signs at the entrances to the village.
- d. No update on the VAS sign statistics this month.
- e. No update from Highways on the report of deep verges that have been left on Menthorpe Lane by contractors. Signage has been erected warning soft verges.

- f. Lighting on Priest Lane. Awaiting a quote for a new column. Cllr Hemingway to meet with streetlighting officer from NYC to look at options.

26090. Planning applications:

- a. ZG2026/0484/TPO. Chapel View, Market Weighton Road W, North Duffield. Application for consent to fell 1 No Tilia Cordata tree covered by TPO 6/1999. Resolved no comment.

26091. Ongoing planning matters:

- a. North Yorkshire Council Local Plan. No further update.
- b. Enforcement ref; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road. Installation of footway now complete.
- c. Springfield House Farm development planning breach. Enforcement notice served to the developer on 16th April taking effect 23rd May 2025. The notice requires them to implement the approved scheme in relation to the footpath and bin store within 6 months from the date the notice takes effect. No further update. Cllr Arthur to follow up with NYC.

26092. Planning decisions:

- a. No planning decisions received.

26093. Village Green and maintenance:

- a. Nothing to report regarding the Village Maintenance contractor.
- b. No update on the wildflower turf for the village green at this stage. Cllr Richardson to follow up.
- c. Village jobs list update presented to councillors with the following actions required; drainage channel installation on the pond patio, full electrical survey and upgrade, pond water fountain installation, the WI bench needs cleaning and revarnishing, the water pump needs re-staining, two new dedicated benches to be installed, street signs and bus stops need cleaning, 'siding' of pavements, install pond water pump, paint container, repaint the defibrillator phone box, trim trees near Coronation bench on School Lane, clean marquee, flagpole needs re-installing, remove lights from the tree on the village green. It was agreed to install the flagpole and benches on Sunday 14th June.
- d. The Christmas lights have been taken away to be PAT tested. Cllr Arrand to report back at the next meeting if any need replacing.
- e. Cllr Hemingway to order a small dinghy for the pond.
- f. Councillors considered options for replacing the fencing surrounding the water pump on Main Street. It was agreed that a recycled plastic one would be easier to maintain.
- g. Councillors resolved to ask the primary school children to design a new flag for the village green. A new two-sided flag will cost £175 and standard lead time is 7-10 days.

26094. Village representative update:

- a. Village Hall committee update; The Bird Auction parking complaints were addressed at the village hall committee meeting. Residents of Back Lane have been sent a note by the committee explaining that they have agreed to communicate with the hirers of the event to explore the possibilities of finding an amicable solution to suit all parties that have been affected. All future complaints need to be directed through the village hall website contact page together with photographic evidence showing the registration number of the vehicle causing the problem. Also, the bird auction organiser has asked anyone with a problem of a parked vehicle to report it to them in the hall with the registration number and it will be announced over the microphone requesting the vehicle is moved. No further reports of incidents have been reported to the village hall committee on the subsequent auction held on 31st May. The Parish Council agreed that they would consider financially supporting any shortfall if the auction were to be cancelled due to the complaints. This would be dependent on if it was to affect the day to day running of the venue and upon receipt of a copy of the Village Hall financial accounts. Councillors also noted that it is an asset to the village and would welcome more availability for residents and local events.
- b. PFA update; Phase two of the drainage work on the field has now started. The PFA are going to apply for funding from Cllr Arthur for a new petrol lawnmower and strimmer. Clerk to transfer CIL funding of £3000 to the PFA account for the table tennis table. AGM to be held on 13th July at 7.30pm in the Kings Arms conservatory. Residents welcome.

Finance and Governance:

26095. Financial matters:

- a. Finance report noted and transactions approved for payment as follows:
Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances 29th April 2026	£4109.37	£28,936.47
b	Transactions made since last meeting (approved at the last meeting):		
	Unity; April monthly service charge	-£7.00	
	S Look; April expenses	-£60.40	
	North Yorkshire Council; Streetlight Maintenance 2025-26	-£235.57	
	North Yorkshire Council; Streetlight energy 2025-26	-£1257.50	
	B Hopper; Internal Audit 2025-26	-£150.00	
c.	Payments made since the last meeting under clerks delegated powers:		
	S Look; Annual meeting expenses	-£112.39	
	S Look; Bid boxes for summer fete	-£143.94	
	HMRC; Clerks May salary payment	-£23.36	
	Pennine Trophies; Memorial plaque for bench	-£52.50	
	Unity; May monthly service charge (D/D)	-£7.00	
d.	Receipts since the last meeting:	Nil	
	Summer fete stall holder receipts	£60.00	
	Precept 1 st instalment		£12,000.00
e.	Internal transfer:	Nil	
f.	Account balances 2nd June 2026	£2195.57	£40936.47
g.	To approve the following payments:		
	D Wint; Summer fete banner amendments	-£24.00	
	S Look; May expenses	-£182.51	
	S Look; May salary	As agreed	
	York Landscapes; May village maintenance	-£585.60	
	R Hemingway; paper expenses	-£7.98	

It was resolved to approve the above payments.

26096. Correspondence:

- YLCA White Rose updates and training dates noted.
- Parish Liaison April update noted.
- Escrick Park Estate; Skipwith connected, restoring nature across landscapes. Drop-in exhibition: Monday 15th June—1500-2000. Drop-in exhibition: Tuesday 16th June—1500-1830. Talk, with Q&A, by Mark Hewitt, Conservation Lead: Tuesday 16th June—1900-2000. Skipwith Village Hall. Noted.
- Councillors noted the retraction of the publication of Parish Councillors residential addresses on local authority websites.
- Resident reported that the hedges backing onto the A163 are encroaching onto the footpath and causing an obstruction. Clerk to report to Highways as it is understood they belong to 1,3,5 Ash Close.

26097. Items for the next meeting and meeting close:

- TBC.
- Confirmed the date for the monthly meeting of North Duffield Parish Council to be held on **Thursday 9th July 2026** at 7pm in the Schoolroom of North Duffield Methodist Chapel.

Meeting closed at 20.10hrs

Signed:
(Chairman)

Date: