

NORTH DUFFIELD PARISH COUNCIL
Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the ANNUAL Parish Council meeting held on 9th July 2026
Chapel Schoolroom, North Duffield

Part 1

26098. Meeting formalities:

- a. Attendance: Cllrs R Arrand, S Brown, S Donoghue, R Hemingway (Chair), L Richardson, J Taunton, M Walton, D Wint. S Look (Clerk). Members of the public.
Apologies: Divisional Cllr Arthur.
- b. Declarations of interest: No declarations of interest.
- c. Co-option of new councillor. No new applicants.

26099. Minutes of the Annual Parish Council meeting held on Thursday 11th June 2026 were proposed by Cllr Walton and seconded by Cllr Donoghue and unanimously agreed as a true and accurate record.

26100. Receive Divisional Councillor and PCSO report:

- a. Nothing to report from Cllr Arthur.
- b. PCSO Gaskell reported that during the month of June, North Duffield in total had 6 calls to service – none resulting in a crime of ASB reported. PCSO Gaskell did stress that residents need to log incidents directly to the police on 101 for non-emergency matters rather than via the Parish Council as not only can it delay any action required, but it is also then second-hand information and could be misinterpreted or inaccurate. The parish council received various complaints about a white van illegally parked in a dangerous manner on Main Street/Manor Drive last month but they did not report it. The PCSO will be holding drop in events at the following venues over the next month: Friday the 17th of July; Cray bakes, Unit 10 Blackwood Hall business park, Selby YO8 5DD. Saturday the 18th of July, Riders retreat in Escrick 11:00 – 12:30. Sunday the 9th of July, The Crown inn at Hemingbrough.

26101. Matters arising:

- a. No update on the village mapping facility. Cllr Hemingway to follow up.
- b. The summer fete went well despite challenges with the weather prior to the event damaging the marquee. £592 takings from the teas/coffees (£32), tombola (£55), table hire (£5), raffle (£220). Expenditure to be confirmed at the next meeting. Any profit to be allocated to the Christmas lights fund. It was agreed to replace Cllr Arrands urn that needs repair/replacing. Too many ice creams ordered as not as many children attended as in previous years. Suggestion made to provide more entertainment in the form of games to attract children. It was noted that there were numerous other events taking place over the same period. Councillors thanked members of the village who volunteered their time to help with the removal of the damaged marquee, the history society for the loan of their marquee and Darren Clewley for doing the music.
- c. Update given on the village produce show to be held on 29th August 2026. Councillors agreed to take on the financial responsibility arrangements and deal with the sponsorship. £500 in sponsorship has already been raised. The schedule which will be distributed around the village is at the printers. Skipwith Parish Council have pledged £50 to sponsor a trophy. North Duffield Parish Council also agreed to sponsor one.

26102. Public time:

- a. Resident reported that the government have allocated £4.5billion towards the erection of pathways / cycleways and would like to see an application made for a track to Skipwith. Clerk to contact Cllr Arthur to see if he has any further information.
- b. Concerns raised about an increasing number of heavy goods vehicles passing through the village on York Road on an evening. Resident said they sound like they are empty wagons. Clerk to contact Hartleys in Thorganby to check if it could be vehicles on route to their premises. It was pointed out that these could possibly be farm vehicles. Cllr Hemingway to meet with a local highways officer to do a village walk around. To request further signage to notify HGV drivers that they should not cut through the village.
- c. Speeding on York Road was also raised as a concern. Resident interested in joining the community speedwatch team. Clerk to pass on his details. Resident also advised raising a speed concern at speedconcerns@northyorkshire.pnn.police.uk

- d. Request that strimmers do not cut right up to the pond and for the grass on the village green to be left to grow longer in parts. It was noted that the contractor only comes to the village once a fortnight. Cllr Hemingway to speak to them to see if they have got a hot weather plan.

26103. Highways:

- a. No further update on the community speedwatch. More volunteers still needed.
- b. No update on the VAS sign statistics this month.
- c. Clerk has contacted Highways on the report of deep verges that have been left on Menthorpe Lane after contract works. Signage has been erected warning soft verges. The local Highways Officer has now inspected Menthorpe Lane and took several photographs. These will be forwarded to the contractor responsible for the works so that they can investigate and determine the cause of the defect.
- d. Clerk has followed up with Highways the request for 'Please Drive Slowly' signage. They have emailed the engineer responsible for the scheme requesting an update. However, they are currently on leave. To be followed up for an update at the September PC meeting.
- e. Lighting on Priest Lane. Cllr Hemingway had a meeting with a streetlighting officer from NYC to look at options. There are streetlights already in situ - one at Main Street/School Lane junction (1), one at the start of the path on School Lane (2) and one further down near the village hall (3). It is the gap between the latter two where it can become very dark due to overgrown trees and bushes. The highways officer made the point that cutting back the branches around the streetlights will vastly improve the lighting which the PC are already aware of. He will check whether a cable is in situ between (2) and (3). If so, then he could install another streetlamp halfway down. The PC would have to clear branches in advance. The cost of this to the PC would be around £2,500 and the PC would then own this as we already own the others. If a cable is not in situ, then NYC could still install an additional streetlight, but they would have to dig a trench and install one running from one of the existing streetlights to halfway down the path. The cost of this would be higher. As NYC do not install low level lighting there is nothing to stop the PC employing a local electrical contractor to install these for us, subject to the cabling as previously described above. It was resolved to wait until Autumn when the overgrown branches are removed.

26104. Planning applications:

- a. No new planning applications received.

26105. Ongoing planning matters:

- a. The North Yorkshire Council Plan for 2026-2030 has been published. The Plan sets out North Yorkshire Council's vision, ambitions, and priorities for the next four years, and the approach NYC will take to achieve them. Visit the [Council plan web page](#) to learn more. There will be briefing sessions mid/late July for Parish Councils to understand the timescales and scoping consultation.
- b. Springfield House Farm development planning breach. Enforcement notice served to the developer on 16th April taking effect 23rd May 2025. The notice requires them to implement the approved scheme in relation to the footpath and bin store within 6 months from the date the notice takes effect. The Planning Enforcement section are in active dialogue with the developer to complete the required highways works on site to ensure compliance with the Breach of Condition Notice and the Planning Permission. In order to complete this the developer is required to submit a Section 63 application to the Highways section. The developer has indicated that this will be submitted at the beginning of August 2026. If the application has not been forthcoming the Planning Enforcement section will instigate formal action for the failure to comply with the Breach of Condition notice.

26106. Planning decisions:

- a. No planning decisions received.

26107. Village Green and maintenance:

- a. Village Maintenance contractor update. Cllr Hemingway has met with the contractors to ask them to prioritise siding off the pavements on York Road near the pond, Main Street near the defibrillator and the path along the A163. Concerns raised about the increasing amount of weeds growing along the sides of the roads. It was reported that the NYC sweeper contractor just drives over them flattening them without actually removing them.
- b. No update on the wildflower turf for the village green at this stage. Cllr Richardson to follow up.
- c. Village jobs list update; two new dedicated benches have been installed on the village green. A plaque has been put on one and awaiting wording for the other. It was noted that the pinfold needs some attention but more volunteers needed to help with the growing list of jobs. The electrical work on the pond to be done in September. Working party jobs days to be held on 12/13th September with the

following weekend as a contingency. Clerk to advertise to request that more residents volunteer their time if possible, to help.

- d. The Christmas lights have been PAT tested. Cllr Arrand to give an update at the September meeting with details of what needs replacing.
- e. Cllr Hemingway to order a small dinghy for the pond.
- f. Councillors to consider options for replacing the fencing surrounding the water pump on Main Street. At September meeting. Fencing could be purchased from Plaswood and erected by volunteers as a contractor to do the job would cost approximately £2000.
- g. No update on the primary school children designing a new flag for the village green.
- h. Report of an overgrown hedge outside 10 Beech View due to resident moving away. Clerk has reported it to NYC which has now been done.
- i. Report of debris on the footpath adjacent to the A163. Clerk has reported it to NYC.
- j. No update on the overgrown hedges encroaching onto the footpath adjacent to the A163 that belong to 1, 3 and 5 Ash Close. Reported to NYC to follow up with the residents concerned.

26108. Village representative update:

- a. No update from the Village Hall committee as there has not been a meeting.
- b. PFA update; report received from a resident about a dangerous tyre swing that somebody has put up (not erected by the PFA). Reported to the PFA.

Finance and Governance:

26109. Financial matters:

- a. Finance report noted and transactions approved for payment as follows:
Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances 2nd June 2026	£2195.57	£40936.47
b	Transactions made since last meeting (approved at the last meeting):		
	D Wint; Summer fete banner amendments	-£24.00	
	S Look; May expenses	-£182.51	
	S Look; May salary	As agreed	
	York Landscapes; May village maintenance	-£585.60	
	R Hemingway; paper expenses	-£7.98	
c.	Payments made since the last meeting under clerks delegated powers:		
	PFA; CIL monies for table tennis / field track	-£3000.00	
	S Look June expenses	-£52.52	
	D Wint; postcrete and pipe for flagpole	-£42.97	
	HMRC; Clerks June salary payment	-£23.36	
	S Look: June salary	As agreed	
	Unity; June monthly service charge (D/D)	-£7.00	
d.	Receipts since the last meeting:	Nil	
	J&I Hill; Brian Burgess legacy	£4000.00	
	R Philips; summer fete stall	£20.00	
	J Smith (LeBloom); summer fete stall	£20.00	
	K Keen; summer fete stall	£20.00	
	Credit interest		£184.91
e.	Internal transfer:	Nil	
f.	Account balances 3rd July 2026	£4805.45	£38121.38
g.	To approve the following payments:		
	York Landscapes; June village maintenance	-£585.60	
	Tiger Print; summer fete flyers	-£TBC	

	Burgess Ice-cream	-£278.85	
	R Hemingway; Summer fete expenses	-£148.75	

It was resolved to approve the above payments. Thank you received from the PFA for the funding allocated for their projects.

26110. Correspondence:

- a. YLCA White Rose updates and training dates noted.
- b. Parish Liaison April update noted.
- c. Consultation on the renewal of local bus subsidised contracts in Selby. No comments to submit.
- d. Request for the Age Concern minibus to return to the village. Clerk to make enquiries.

26111. Items for the next meeting and meeting close:

- a. Confirmed the date for the monthly meeting of North Duffield Parish Council to be held on **Thursday 3rd September 2026** at 7pm in the Schoolroom of North Duffield Methodist Chapel.

Meeting closed at 20.15hrs

Signed:

(Chairman)

Date: