

Dear Councillor

You are summoned to attend the **MONTHLY MEETING OF NORTH DUFFIELD PARISH COUNCIL** to be held on **Thursday 3rd September 2026 at 7pm** in the Methodist Chapel Schoolroom. Meetings are open to the Press and Public except for when agenda items resolved as confidential under the Public Bodies (Admission to Meetings) Act 1960 (Part 2).

AGENDA

26112. Meeting formalities:

- a. Apologies. To receive apologies for absence and to consider the approval of reasons for absence given by councillors.
- b. Declarations of interest. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- c. Co-option of new councillor. To confirm the co-option of a new councillor to fill the casual vacancy.

26113. Minutes:

- a. To confirm the minutes of monthly Parish Council meeting held on Thursday 9th July 2026 as a true and correct record.

26114. Receive Divisional Councillor and PCSO report.

26115. To receive information on the following ongoing issues and decide further action where necessary:

- a. To receive an update on the village mapping facility.
- b. To receive an update on the village produce show to held on 29th August 2026.
- c. To discuss the Christmas Fair/Santa Parade planning.

Public time

26116. Public session: (Members of the public will adhere to the rules set by the council for this session)

- a. Clerk to note any items sent prior to the meeting for discussion.
- b. Members of public in attendance.

Highways and planning matters

26117. Highways update:

- a. To receive any further update on the Community Speedwatch programme.
- b. To receive any update from the chairman on Highways concerns discussed at last meeting.
- c. To receive an update from Highways on the 'Please Drive Slowly' signage request.
- d. To receive an update on the statistics from the new VAS Sign on the A163.
- e. Report of the condition of Menthorne Lane and the soft verges (reported to Highways).
- f. Update on the overgrown trees and lighting options for Priest Lane.
- g. Report received from member of the public about an overgrown hedge at the blind 90degree bend at the NE end of Back Lane and at the field hedge on the north side of the "uphill!" section of Back Lane has been allowed to cover the grass verge and encroach on the roadway, making a pinch point whilst trying to take a wide berth on the corner.

26118. To consider and decide upon the following planning applications:

- a. 26/04404/FUL. Erection of side and rear extension with new roof. Rose Cottage Market Weighton Road W North Duffield. Comments by 17 September 2026.
- 26119. To consider any further action regarding the following ongoing planning and enforcement matters:**
- a. To receive any update on the NYC Local Plan.
- b. Springfield House Farm development planning breach. Enforcement notice served to the developer on 16th April taking effect 23rd May 2025. The notice requires them to implement the approved scheme in relation to the footpath and bin store within 6 months from the date the notice takes effect.
- 26120. To receive and note the following planning decisions/information:**
- a. ZG2025/1295/FULM. Oakwood Lodges, Greengate Lane, South Duffield. Erection of 5no. one-bed lodges and 1no. four-bed lodge. Permission granted,
- 26121. Village Green and Village Maintenance:**
- a. To receive any updates or issues raised with the Village Maintenance contract.
- b. To receive an update on the wildflower turf for the village green.
- c. To confirm dates for the village jobs / electrical work on the village green.
- d. To confirm if the Christmas lights have been tested and a log has been made of all the items that need replacing / upgrading.
- e. To receive an update on purchasing a new smaller boat for the village green pond.
- f. To consider options for replacing the fencing surrounding the water pump and planter.
- g. To receive an update on the new flag design by pupils at North Duffield Primary School.
- h. To receive any update on the overgrown hedges obstructing the footpath adjacent to the A163 that belong to 1,3 and 5 Ash Close.
- i. To receive an update on the plaque for Brian Burgess' memorial bench on the village green.
- j. To receive an update on the hanging baskets.
- 26122. Village Representatives update:**
- a. To receive any update from the Village Hall reps.
- b. To receive any update from the Playing Field Association reps.
- c. Nature Recovery. To consider whether the parish would be interested in a parish nature opportunity map and whether the PC would like to receive printed engagement materials for local distribution from the Nature Recovery team at the Lower Derwent Valley National Nature Reserve.

Finance and Governance

- 26123. Financial matters:**
- a. To note completion of external audit with no issues raised.
- b. To note the NALC nationally agreed clerks pay scale increase and note the new pay rate should be backdated to 1 April 2026.
- c. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current Account	Savings Account
i	Account balances 3rd July 2026	£4805.45	£38121.38
ii	Transactions made since last meeting (approved at the last meeting):		
	York Landscapes; June maintenance	-£585.60	
	Tiger Print; Village Produce show flyers	-£51.00	
	R Hemingway; Summer fete expenses	-£148.75	
iii.	Payments made since the last meeting under clerks delegated powers:		
	Scottish Power; Village green electrics	-£86.45	
	Information commissioners annual fee	-£47.00	

	Unity; July monthly service charge (D/D)	-£7.00	
	S Look; July salary	As agreed	
	HMRC; July payment	-£23.36	
	S Look; July expenses	-£68.47	
	Autela; payroll April to July 2026	-£72.00	
	TJ Nicholson; Hanging baskets 2026	-£684.00	
	PKF Littlejohn; External Audit	-£252.00	
	Burgess Ice Cream Ltd (summer fete)	-£278.85	
	Tiger Print; summer fete flyers	-£109.00	
	York Landscapes; July maintenance	-£585.60	
iv.	Receipts since the last meeting:		
	Hedgehog; Summer fete stall	£20.00	
	R Hemingway; Summer fete income	£592.00	
	Escrick Park Estate; Produce Show sponsorship	£100.00	
	Yorvik Homes; Produce Show sponsorship	£250.00	
v.	Internal transfer:	£3000.00	-£3000.00
vi.	Account balances 28 August 2026	£5195.60	£35121.38
vii.	To approve the following payments:		
	Unity; August monthly payment	-£7.00	
	S Look; August salary	As agreed	
	S Look; August expenses	-£54.61	
	HMRC; August payment	-£23.36	

26124. **Correspondence:**

- a. YLCA update and training dates.
- b. Parish Liaison updates.
- c. Local Plan update briefings held in August for councillors and clerks.
- d. Letter from Keir Mather MP regarding campaigning for road safety priorities in the area.

26125. **Meeting close to the public:**

- a. To confirm the date for the monthly meeting of North Duffield Parish Council to be held on Thursday 1st October 2026 at 7pm in the Schoolroom of North Duffield Methodist Chapel.