

Dear Councillor

You are summoned to attend the **MONTHLY MEETING OF NORTH DUFFIELD PARISH COUNCIL** to be held on **Thursday 1st October 2026 at 7pm** in the Methodist Chapel Schoolroom. Meetings are open to the Press and Public except for when agenda items resolved as confidential under the Public Bodies (Admission to Meetings) Act 1960 (Part 2).

AGENDA

26126. Meeting formalities:

- a. Apologies. To receive apologies for absence and to consider the approval of reasons for absence given by councillors.
- b. Declarations of interest. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
- c. To note the resignation of Cllr Walton and resolve to advertise the vacancy to coopt a new councillor.

26127. Minutes:

- a. To confirm the minutes of monthly Parish Council meeting held on Thursday 3rd September 2026 as a true and correct record.

26128. Receive Divisional Councillor and PCSO report.

26129. To receive information on the following ongoing issues and decide further action where necessary:

- a. To discuss the Christmas Fair/Santa Parade planning.
- b. Reports of antisocial behaviour in the village.
- c. To receive any update on the request for CCTV for the cut through on Westfield Road and Westend Close.

Public time

26130. Public session: (Members of the public will adhere to the rules set by the council for this session)

- a. Clerk to note any items sent prior to the meeting for discussion.
- b. Members of public in attendance.

Highways and planning matters

26131. Highways update:

- a. To receive any further update on the Community Speedwatch programme.
- b. To receive any update from the chairman on Highways concerns discussed at last meeting.
- c. To receive an update from Highways on the 'Please Drive Slowly' signage request.
- d. To receive an update on the statistics from the new VAS Sign on the A163.
- e. Report of the condition of Menthorpe Lane and the soft verges (reported to Highways).
- f. Update on the overgrown trees and lighting options for Priest Lane.
- g. To receive any update on the overgrown hedges obstructing the footpath adjacent to the A163 that belong to 1,3 and 5 Ash Close.

26132. To consider and decide upon the following planning applications:

- a. No new applications received prior to agenda being published.

26133. To consider any further action regarding the following ongoing planning and enforcement matters:

- a. To receive any update on the NYC Local Plan.
- b. Springfield House Farm development planning breach. Enforcement notice served to the developer on 16th April taking effect 23rd May 2025. The notice requires them to implement the approved scheme in relation to the footpath and bin store within 6 months from the date the notice takes effect.

26134. To receive and note the following planning decisions/information:

- a. No new decisions received prior to agenda being published..

26135. Village Green and Village Maintenance:

- a. To receive any updates or issues raised with the Village Maintenance contract.
- b. To receive an update on the wildflower turf for the village green.
- c. To confirm dates for the village jobs / electrical work on the village green.
- d. To receive an update on purchasing a new smaller boat for the village green pond.
- e. To receive an update on the new flag design by pupils at North Duffield Primary School.
- f. To receive an update on the plaque for Brian Burgess' memorial bench on the village green.
- g. To consider options for a new semi-circle bench at the far end of the village green.

26136. Village Representatives update:

- a. To receive any update from the Village Hall reps.
- b. To receive any update from the Playing Field Association reps.
- c. Nature Recovery. To consider whether the parish would be interested in a parish nature opportunity map and whether the PC would like to receive printed engagement materials for local distribution from the Nature Recovery team at the Lower Derwent Valley National Nature Reserve.

Finance and Governance

26137. Financial matters:

- a. To confirm and sign Locality Budget offer letter of £750 towards the Village Produce & Handicraft Show.
- b. Request for a donation from the Citizens Advice.
- c. Resolve to purchase of a fully automatic defibrillator and unlockable temperature controlled external heated case for the telephone box.
- d. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current Account	Savings Account
i	Account balances 28 August 2026	£5195.60	£35121.38
ii	Transactions made since last meeting (approved at the last meeting):		
	Unity; August monthly payment	-£7.00	
	S Look; August salary	As agreed	
	S Look; August expenses	-£54.61	
	HMRC; August payment	-£23.36	
	York Landscapes; August maintenance	-£585.60	
	ND Village Hall; Produce show room hire	-£90.00	
iii.	Payments made since the last meeting under clerks delegated powers:		
	Pennine Trophies; Produce show trophies	-£224.35	
	J Hubbard; produce show expenses	-£170.35	
	S Look; Christmas Lights	-£1212.82	
	HMRC; September payment	-£62.40	
	S Look; Easyspace domain	-£50.47	
	Art animals; Donkey for the nativity	-£1320.00	

The Openness of Local Government Bodies Regulations: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - the recording being conducted with the full knowledge of the Chairman of the meeting. Anyone wishing to record must contact the Clerk using the details above prior to the start of the meeting. Any recording must be conducted openly and not in secret.

	J Hubbard; produce show expenses	-£36.00	
	Gazebo shop; 3 x events gazebos	-£3889.27	
iv.	Receipts since the last meeting:		
	ND Under 5's; Produce show donation	£50.00	
	ND Dragons; Produce show donation	£50.00	
	D Ward; Christmas market stall	£20.00	
	K Patrick; Christmas market stall	£20.00	
	Daniel Gath Property; Produce show donation	£100.00	
	ND Bowling Club; Produce show donation	£50.00	
	R Hemingway; Skipwith PC donation	£50.00	
	NYC urban grass cutting payment		£416.00
v.	Internal transfer:	£7000.00	-£7000.00
vi.	Account balances 23 September 2026	£4236.60	£28,537.38
vii.	To approve the following payments:		
	Unity; September monthly payment	-£7.00	
	S Look; September salary	As agreed	
	S Look; September expenses	-£54.61	

26138. **Correspondence:**

- a. YLCA update and training dates.
- b. Parish Liaison updates.
- c. NYC request for an inventory of attachments on NYC owned Streetlight posts. This does not include the Parish Council owned lights on Main Street, Green Lane, Menthorpe Lane, Prist Lane, School Lane and Back Lane.

26139. **Meeting close to the public:**

- a. To confirm the date for the monthly meeting of North Duffield Parish Council to be held on Thursday 5th November 2026 at 7pm in the Schoolroom of North Duffield Methodist Chapel.