NORTH DUFFIELD PARISH COUNCIL
Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 5th November 2026
Chapel Schoolroom, North Duffield

Part 1

26140. Meeting formalities:

a. Attendance: Cllrs R Arrand, S Brown, R Hemingway (Chair), L Richardson, J Taunton, D Wint. S Look (Clerk). Divisional Cllr Arthur. Member of the public.
Apologies: Cllr S Donoghue and S Myers.
b. Declarations of interest: No declarations of interest.
c. Co-option of new councillor. A member of the public has expressed an interest in joining the council but did not attend the meeting for co-option To carry over to the next meeting.

26141. Minutes of the Parish Council meeting held on Thursday 1st October 2026 were proposed by Cllr Richardson and seconded by Cllr Taunton and unanimously agreed as a true and accurate record.

26142. Receive Divisional Councillor and PCSO report:

a. Cllr Arthur has arranged a meeting with the representatives from surrounding parish councils and bus company representatives to discuss potential improvements to the bus service to Selby. Cllr Taunton or Cllr Hemingway to attend the meeting on behalf of North Duffield Parish Council.
The amendments to parish boundaries have officially been approved now and will take effect from May 2027.
South View Academy will be opening a new SEND school in Osgodby in September 2027. The Selby & Ainsty planning committee due to be held on 11 November has been cancelled. Cllr Arthur reported that the Gothic Farm planning application should be on the agenda for the December planning committee meeting (to be held on 9 December 2026).
Cllr Arthur has not had any update on the Springfield development planning enforcement issues reported. He will follow this up.
b. Clerk has notified PCSO Gaskell not present. No report.

26143. Matters arising:

a. Christmas Fair/Santa Parade update given. Plans are progressing and stall holders have been booked. Cllr Hemingway to purchase another Santa suit in a different size. Collection buckets have been purchased and will be used during the parade to raise money for future festive light and nativity scene upgrades. Cllr Hemingway to purchase pre-filled 5/6 hampers for the raffle. It was confirmed that the set up of the nativity and Christmas lights will be on Sunday 22nd November – 10am meet on the village green. Councillors to meet at Cllr Arrands at 9.30am. Gazebos to be erected on the event day (10am, Sunday 29th November). Stall holders to arrive no earlier than 11am on 29th. Cllr Taunton to do a leaflet to distribute around the village.
b. Reports of antisocial behaviour in the village. Further vandalism has taken place with signage thrown into the village pond. Vandalism has also taken place on the playing fields including abusive graffiti on the play equipment.

26144. Public time:

a. Representative from the Nature Recovery group requested that an additional leaflet from the group can be distributed when the PC annual meeting leaflet is delivered in April.

26145. Highways:

a. Community Speedwatch. Four volunteers carried out the session on the A163 on 11 October. They recorded 7 vehicles exceeding the speed limit from a total of 164 vehicles during the one-hour survey. New posters to be put up on notice boards around the village asking for more volunteers.
b. Highways updates. Cllr Hemingway to meet with a representative from Highways in November to discuss areas of concern in the village.
c. No further update from Highways on the request for 'Please Drive Slowly' signage.
d. Highways have carried out works on Menthorpe Lane and deterioration has been filled.
e. No update on the VAS sign statistics this month.
f. No further update on the lighting options on Priest Lane.

g. Clerk has reported to Highways the overgrown hedges on the A163 belonging to 1,3 and 5 Ash Close. Work has now been done to cut back these hedges, and the footpath is reported as walkable.
h. Request for the hedges to be trimmed on the back of Maple Drive. To carry over to the next meeting.
i. Report of bollard damage next to the village green. A resident has now fixed them.

26146. Planning applications:

a. 26/06705/FUL. 50 Broadmanor North Duffield. Construction of single storey extension to rear of property. It was resolved to support this application.
b. 26/05504/DVCMAJ. Oakwood Lodges Greengate Lane South Duffield. Section 73 application to vary condition 02 (approved plans) of approval ZG2025/1295/FULM Erection of 5 No. one-bed lodges and 1 No. four-bed lodge. granted on 23 July 2026. Councillors resolved to support this application.

26147. Ongoing planning matters:

a. The draft North Yorkshire Council Plan for 2026-2030 has been published. Scoping consultation and draft engagement strategy is live. Deadline for comments 7 December 2026. No comments to submit from the Parish Council at this stage.
b. Springfield House Farm development planning breach. Enforcement notice served to the developer on 16th April taking effect 23rd May 2025. The notice requires them to implement the approved scheme in relation to the footpath and bin store within 6 months from the date the notice takes effect. The developer should have now submitted a Section 63 application to the Highways section. Clerk has contacted planning for an update. No response to date. Cllr Arthur to follow it up.
c. Newett Homes have contacted the PC regarding proposals for new homes on land off Back Lane, to the north of the A163, in North Duffield. They want feedback and any suggestions the PC may have on the proposals. Residents living close to the site will soon receive a letter with a link to an online feedback form, along with a project phone number and email address. The site was previously included as a draft housing allocation in the emerging Selby Local Plan prior to its withdrawal. Whilst the plan was withdrawn there remains a need for new market and affordable homes in the area. This development will therefore make an important contribution to meeting these needs on a site that was previously considered suitable for residential development by the Council. The development would provide a mix of 1 to 5-bedroom properties, including 11 affordable homes to help meet local housing need and support people to access affordable homes. The proposals include: 53 new homes (a mix of 1, 2, 3, 4 and 5-bedroom properties), 11 affordable homes. approximately 0.96 hectares of public open space, new landscaping, tree planting and footpaths, a children's play area, vehicle access from Back Lane, electric vehicle charging points. Further information about the proposals and an online feedback form will soon be made available here: www.newetthomes-northduffield.co.uk. It was resolved to contact the agent to suggest a public meeting in the village hall to accommodate both councillors and members of the public.

26148. Planning decisions:

a. No new decisions received.

26149. Village Green and maintenance:

a. Village Maintenance contractor update. Nothing to report.
b. Cllr Richardson is progressing with the wildflower turf for the village green. Lindum will do the prep work and planting. Cllr Richardson to inform the clerk when this will be done so that the maintenance contractors can be informed.
c. Village jobs list carried over to the next meeting. Flagpole to be done in November.
d. Cllr Hemingway has ordered a small dinghy for the pond.
e. The 'Brian Burgess' memorial bench has been installed on the village green. The plaque has been done. Bench to be installed later this month. To install the other new bench at the end of the village green in the Spring.

26150. Village representative update:

a. No update from the Village Hall committee. AGM to be held on 24th November.
b. PFA update. Boundary hedges have been trimmed, and a new boundary fence has been put up. The bin storage area has been concreted.
c. Nature Recovery. Leaflet to be distributed in the Spring. A request has been made for a Parish Council representative to attend the next Nature Recovery meeting.

Finance and Governance:

26151. Financial matters:

a. Councillors considered the request of an annual grant to St Helen's Church Skipwith. It was resolved to donate £650. This will go towards the upkeep of the churchyard and towards the cost of printing the bi-monthly Round Up magazine.
b. Finance report noted and transactions approved for payment as follows:
Account balance and reconciliation:

		Current Account	Savings Account
I	**Account balances 23 September 2026**	**£4236.60**	**£28,537.38**
Ii	Transactions made since last meeting (approved at the last meeting):		
	Unity; September monthly payment	-£7.00	
	S Look; September salary	As agreed	
	S Look; September expenses	-£54.61	
	Zurich Insurance	-£769.76	
iii.	Payments made since the last meeting under clerks delegated powers:		
	Glasdon; new bench for the village green	-£730.08	
	Welmedical; Replacement defibrillator	-£1345.20	
	York Landscapes; September maintenance	-£585.60	
	Citizens Advice; Annual donation	-£50.00	
	R Heminway expenses	-£186.49	
	R Heminway – tent pegs	-£74.97	
	HMRC – October payment	-£63.00	
	Tiger Print – Produce Show tickets	-£54.00	
	S Look; October expenses	-£85.39	
	Scottish Power; Village Green electricity	-£88.33	
	S Look; October salary	As agreed	
iv.	Receipts since the last meeting:		
	NYC; Precept		£12,000.00
	Unity; Savings account interest		£170.07
	R Heminway; Produce show income	£184.50	
	North Yorkshire Council; Locality fund for Produce Show	£750.00	
	Fawcett: Chutney Shack Christmas Market	£20.00	
	J Hannah: Christmas Market	£20.00	
v.	Internal transfer:	£4000.00	-£4000.00
vi.	**Account balances 27 October 2026**	**£3788.55**	**£36707.45**
vii.	To approve the following payments:		
	Unity; October monthly payment	-£7.00	
	St Helens Church, Skipwith	-£650.00	
	S Look; voucher expense	-£50.00	
	R Arrand; Storage boxes expenses	-£73.95	
	York Landscapes; October maintenance	-£585.60	

It was resolved to approve the above payments.

26152. Correspondence:

a. YLCA White Rose updates and training dates noted.
b. Parish Liaison April update noted.
c. Thank you from North Yorkshire Citizens Advice & Law Centre for the donation.
d. The Parish Council have been sent a letter of complaint from a resident which is to the Village Hall committee regarding the Bird Auctions. Concerns have been raised about the mess that is left in the village hall after the auctions.
e. Clerk to report to NYC about the missing litter bin outside the Kings Arms. The frame still in place but the bin is missing.
f. Cllr Wint to arrange for an electrician to fit the new defibrillator in the telephone box.

26153. Items for the next meeting and meeting close:

a. Confirmed the date for the monthly meeting of North Duffield Parish Council and the Budget meeting to be held on Thursday 3rd December 2026 at 7pm in the Schoolroom of North Duffield Methodist Chapel.

Member of the public left the meeting.

26154. Confidential business: Resolve to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

26155. Village Maintenance Contract:

a. Councillors considered amendments to the Village Maintenance contract for 2027-2028 and resolved to advertise the contract. To get prices for both a one year and a three-year contract.
b. It was resolved to add the patch of grass on Green Lane (A163 junction).
c. It was resolved to add the hedge on Green Lane opposite 29 Green Lane
d. It was resolved to add the hedge along the north side of the A163 from Oak Road to 7 houses.
e. Resolved to add the hedges on School / Priest Lane to the contract.
f. Resolved to add the hedge from the allotment gate to the Dyke.
g. Councillors discussed responsibility of trees on unregistered land at the end of Champions Gate on York Road. It was resolved that this is not on public land, councillors believe it belongs to the boundary of the property on Champions Gate/ Yorks Road corner.

26156. PFA structure:

a. Councillors have been approached by the PFA regarding the structure of the organisation and ways of working with the Parish Council going forward. It was resolved to investigate options over the coming month and seek advice from YLCA.

Meeting closed at 21.00 Hrs

Signed:

(Chairman)

Date: